







First, decide on a storage area. The kitchen, where most household refuse originates, is an ideal place for a home recycling center. Put it in a place where you'll remember to use it such as under the sink or in a closet or pantry. These places can be easily outfitted as a storage place. A location about 3'x3' in the garage or near a back door can also be used for storage.



Second, take every opportunity to fill your recycling bins with properly prepared recyclable materials. See the chart below.

Third, place your recycling at the curb the night before or before 6:00 a.m. on your regularly scheduled collection day. Remember to flatten out corrugated cardboard boxes, and place them beside the bin.

MATERIALS	WHAT TO RECYCLE	PREPARATION
<p>Aluminum & Steel Food & Beverage Cans, Foil & Pie Tins</p> 	<p>Beverage containers & food cans; clean foil & pie tins</p>	<ul style="list-style-type: none"> • Rinse well • Labels remain • Remove lids • Leave pop tabs on
<p>Glass Bottles & Jars</p> 	<p>All containers used for food or beverages - brown, green, clear & blue glass</p>	<ul style="list-style-type: none"> • Rinse well • Labels remain • Remove lids
<p>Plastic Containers #1 - #7</p> 	<p>Containers - bottles, jars, jugs, cartons, tubs, trays - with No. 1 - 7 in the triangle on bottom. Includes black plastic flower pots and trays.</p>	<ul style="list-style-type: none"> • Remove lids • Rinse well • Remove ALL food residue • Flatten
<p>Mixed Paper</p> 	<p>Newspaper, telephone books, magazines, catalogs, office paper, glossy forms & junk-mail</p>	<ul style="list-style-type: none"> • Do not tie or bundle • Keep dry
<p>Cardboard (Chipboard)</p> 	<p>Cereal boxes, shoe boxes, multiple-pack beverage cartons, brown paper bags</p>	<ul style="list-style-type: none"> • Flatten • Remove linings
<p>Corrugated</p> 	<p>Shipping and moving boxes and cartons</p>	<ul style="list-style-type: none"> • Empty contents • Flatten • Place beside bin

- ⊘ Spray or aerosol cans of any kind and paint cans
- ⊘ Drinking glasses, mirrors, window glass, ceramics such as plates & coffee mugs, pyrex dishes, china, light bulbs, and any other non-container glass

UNACCEPTABLE

- ⊘ Plastic bags, wraps, or items containing non-plastic parts; motor oil or bleach bottles; polystyrene (styrofoam); molded plastics: toys, buckets, pails, bins.
- ⊘ Food contaminated items like pizza boxes

- ⊘ Coated cardboard such as milk and frozen food boxes, wax or plastic coated paper of any kind
- ⊘ Packaging materials like "peanuts", tissue paper, plastic bags, or polystyrene